



**CASCADE COUNTY COMMISSION MEETING**  
**May 23, 2017**  
**COMMISSION CHAMBERS**  
**COURTHOUSE ANNEX, ROOM 111**  
**9:30 A.M.**

**Notice:** These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611 (2) (b). These minutes were officially approved at the June 13, 2017 meeting.

**Commission:** Chairman Jim Larson, Commissioner Jane Weber, and Commissioner Joe Briggs excused.

**Present:** Brian Clifton, Carey Ann Shannon, Jamie Bailey, Jennifer Reed, Joshua Reed, Joseph T. Williams, Steve Erwin, Casey Mohler, Traci Rosenbaum, Bonnie Fogerty, and Marie Johnson.

**Purchase orders and accounts payable checks:** Commissioner Weber made a **MOTION** to approve invoices and account payable checks #274561 thru #274730 totaling \$758,900.51 and ETF's #9100136 through #9100136 totaling \$658.00 for an AP total of \$759,900.51 dated 04/17/2017 thru 04/21/2017. Purchase orders and accounts payable checks #274731 through #274892 totaling \$462,676.55 and EFT's #9100138 through #9100148 totaling \$1,905.67 for an A/P total of \$464,482.00 dated 04/24/2017 thru 04/28/2017. Purchase orders and accounts payable checks #27893 through #275202 totaling \$667,325.21 and EFT's #9100149 through #9100158 totaling \$1,586.84 for and A/P total of \$668,912.05 dated 05/01/2017 through 05/05/2017. In addition, payroll checks #90610 through #90734 were issued totaling \$59,815.47 and direct deposits were made totaling \$907,328.24 for a payroll total of \$967,143.71 for the month of April 2017. Invoices and accounts payable checks #275093 through #275344 totaling \$854,710.60 dated 05/08/2017 thru 05/12/2017.

**Motion carries 2-0**

**Reading of the Commissioners' calendar:** Bonnie Fogerty read the weekly calendar.

**Report of Approved Treasurer's Monthly Report-Bank Balances, Investments, Revenues and Disbursements:**

Jamie Bailey read the report which can be found in Agenda packet dated May 23, 2017.

**Consent agenda:** The consent agenda is made up of routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for further discussion/vote.

**Approval of the Minutes and Consent Agenda Items:** Commissioner Weber made a **MOTION** to approve minute entries of April 25, 2017, May 3, 2017, May 4, 2017, May 9, 2017, May 16, 2017.

**Board Appointments:**



	Vacancy	Appointment
<b>Historic Preservation</b>	(1)	Mark Bodily
04/30/2020		

**Advisory Commission**

<b>Fire District:</b>	Vacancy	Re-Appointment
<b>Term Expiration</b>		
Belt	(2)	Larry Murphy
05/31/2020		
Black Eagle	(1)	Shaun Russell
05/31/2020		

<b>Fire Service Areas:</b>	Vacancy	Re-Appointment
<b>Term Expiration</b>		
Black Eagle	(2) (1)	Debra Eve, John Siller-declined
05/31/2020		
Cascade	(2)	Rowan Ogden, Robert Standley
05/31/2020		
Dearborn	(2)	Virginia Misner, Howard Misner
05/31/2020		
Fort Shaw	(1)	Rodney Evans
05/31/2020		
Gore Hill	(2) (1)	Kathleen Hickman, Royce Shipley-declined
05/31/2020		
Sand Coulee	(2)	Debbie Bowe, Donna Hill
05/31/2020		
Ulm	(2)	Tom O'Hara, Patrick Standley
05/31/2020		

<b>Fire Service Area:</b>	Vacancy	Appointment
<b>Term Expiration</b>		
Monarch	(1)	Doug Lobaugh
05/31/2020		

♦ **Resolution 17-43:** Budget Appropriation within Aging Services Fund 2983 for unanticipated expenses for a long-term employee buyout and the need to replace a copy machine. Total Amount: \$8,600. R0339929

♦ **Resolution 17-49:** Budget Appropriation within County Attorney for reimbursement revenues that have accumulated in Fund 2906 over the last several years. Funds have not been allocated to offset those same costs in the County Attorney budget to the General Fund which has resulted in an unintended cash reserve in Fund 2906 which needs to be reduced by \$60,000 in FY2017. Total Amount: \$60,000. (Ref: Contract 16-95, R0323919) R0339934

♦ **Contract 17-59:** Bartel Associates, LLC to perform Actuarial Valuation Services for Cascade County FY 2016-2017 & FY 2017-2018. Total Amount: \$9,500. This contract was pulled from the Agenda.

♦ **Contract 17-63:** The Office Center Equipment Service Contract #2214 for a M6035cidn copy machine at the Sheriff's Office. Effective Dates: April 15, 2017 - April 14, 2018. Quarterly Charge: \$45, Annual Amount: \$180. R0340903

♦ **Contract 17-64:** The Office Center Equipment Service Contract #2225 for a TASKalfa 250ci copy machine at the DES Office. Effective Dates: April 15, 2017 - April 14, 2018. Annual Amount: \$540. R0340904

♦ **Contract 17-65:** CGI Communications, Inc. for the 2017 County Video Program. (No County Cost) R0339948

♦ **Contract 17-66:** Site Agreement between Cascade County and Salvation Army to allow the placement of foster grandparent volunteers at the Salvation Army facilities in Great Falls. Effective May 2017 - April 2018. This contract was pulled from the Agenda.

#### **City/County Health Department**

♦ **Resolution 17-44:** Budget Appropriation for revenues and expenses that were inadvertently budgeted for FY 2017 line items whose function codes are no longer utilized Montana Management Support Initiative, MT Tobacco Use Prevention Program, and WIC Breast Feeding Support. Total Amount: \$26,025. R0339930

♦ **Resolution 17-45:** Budget Appropriation for the Air Quality program FY 2017 expense budget of \$10,363. An increase of the original appropriations by \$1,342 to match the contract amount of \$11,705 and to adjust the line item over-budget issues. Total Amount: \$1,342. (Ref: Contract 16-216, R0336505) R0339931

♦ **Resolution 17-46:** Budget Appropriation for the Montana Cancer Control program FY 2017 expense budget of \$194,831. An increase of the original appropriations by \$8,819 to match the contract amount of \$202,950, to modify the budget to correct excess budget in the State funds to total \$25,000 and adjust line item over-budget issues. Total Amount: \$8,119. (Ref: Contract 16-132, R0327277) R0339932

♦ **Resolution 17-48:** Budget Appropriation for the Montana Tobacco Use Prevention program, FY 2017. Extra expenses were inadvertently budgeted for FY 2017 prompting the need to reduce the original appropriations by \$7,790 to match the contract amount of \$72,000 and correct line over-budget issues. Total Amount: \$7,790. (Ref: Contract 16-16, R0326183) R0339933

♦ **Contract 17-60:** MT DPHHS Task Order 18-07-3-01-002-0 Montana Cancer Control Programs, Montana Asthma Control Program and Montana Tobacco Use Prevention Program. Purpose: Implement breast and cervical screening services and patient guidance, chronic disease self-management workshops and continued implementation of the Montana Comprehensive Cancer Control plan. Effective Dates: July 1, 2017 - June 30, 2018. Total Amount: \$304,950 (No County Match) (Renewal)

R0340796

♦ **Contract 17-61:** Great Falls Clinic Electronic Health Records Access & Data Use Agreement. Purpose: To establish processes and procedures for permitting the CCHD access to and sharing of Great Falls Clinic's Electronic Health Records in order to enhance the continuum of health care to patients. Effective: One year from date of signing. (No County Cost)R0340458

♦ **Contract 17-62:** MT DPHHS Task Order 18-07-6-11-008-0, Public Health Emergency Preparedness Purpose: To upgrade and enhance local public health capacity to respond to events impacting the public health. Effective Dates: July 1, 2017 - June 30, 2018. Total Amount: \$94,787.00. (No County Match) (Renewal) R0340458 **Motion to approve consent agenda carries 2-0**

### **AGENDA ITEM #1**

**Motion to Approve or Disapprove:**

**Contract 17-56: Gravel Crusher Bid Award: Dickman Excavation. Total Purchase Price: \$601,70 R0341231**

Brian Clifton read the synopsis, which can be found in the Agenda Action Report dated May 23, 2017.

Brian Clifton spoke about the benefits of purchasing a newer gravel crusher and stated the old one will be kept for parts due to the low resale value.

Commissioner Weber made a **MOTION** to approve Contract 17-56: bid proposal from Dickman Excavation for one (1) used complete gravel crushing unit to be paid over the next three fiscal years; \$200,000 for FY2018, \$202,800 for FY2019, and \$198,000 in FY2020 for a total purchase of \$601,700.00 and instruct staff to complete the purchasing process.

**Motion carries 2-0**

### **AGENDA ITEM #2**

**Motion to Approve or Disapprove:**

**Contract 17-57: Cascade County DUI Task Force Annual Plan. Effective: July 1, 2017 - June 30, 2018. R0339928**

Joseph Williams, DUI Task Force Coordinator read the synopsis which can be found in the Agenda Action Report dated May 23, 2017.

Commissioner Weber made a **MOTION** to approve Contract 17-57 Cascade County DUI Task Force 2017 Annual Plan.

**Motion carries 2-0**

Commissioner Weber had requested that Brian Clifton give them a Fox Farm Road update.

Brian Clifton stated that the overlays on Fawn and Dune Drive have just been completed and the Fox Farm Road will be hopefully done in August.

**Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by Today's agenda. (MCA 2-3-103)**

**Jennifer Reed of 145 Prewett Creek Lane** was requesting that the County maintain more of their road, which goes to Trout Creek. There were questions about ownership, and if it was a private road. Commissioner Weber stated that they would look into this concern and contact them.

**Adjournment:** Chairman Larson adjourned this Commission meeting at 10:05 a.m.